



GASTONIA HOUSING AUTHORITY

340 West Long Avenue Gastonia, North Carolina 28052
P.O. Box 2398 Gastonia, NC 28053



RENTAL INCREASE REQUEST FORM

Instructions:

Complete form and submit to Gastonia Housing Authority no less than 60 days prior to tenant's re-certification date. The tenant's signature is required for the request to be accepted. Only one request per year per tenant will be processed. This is the only acceptable form for rent increase requests.

I understand that by submitting this rent increase request that GHA must evaluate my property to determine if both the current and requested rent is reasonable. This includes comparing the rent for the subject unit to rents charged for comparable market-rate units in the area. If the current rent is found to be higher than the rents for comparable unassisted units, GHA is required to decrease the amount of the contract rent to owner. This rent decrease cannot be passed along to the tenant.

I certify by signing below that all information provided on this form is complete and accurate to the best of my knowledge.

DATE: _____

Name of person completing, Address and Phone number, Property Name:

_____ Landlord Signature _____

_____ Tenant Signature _____

If not signed by tenant landlord must provide copy of registered mail/envelope

Tenant Name and Complete Address:

List of amenities/utilities/appliances that have changed since last lease execution:

Current Rent: \$ _____

Requested Rent: \$ _____

Year Built: _____

of Bedrooms _____

GHA Staff ONLY:

Date Received: _____

Date Processed: _____

Date Insp Passed: _____

Fair Market Rent: _____

Re-Cert Date: _____

1st 2nd 3rd Inspection

Amount Approved: _____

Increase Effective: _____

Denied: _____

Reason: Too late
Too Early
Incorrect Rent

Form Incomplete
Abated

Less than 1 yr
Rent not Reasonable (based on comparables)

Inspection Failed

Exceeds FMR

No Longer in Unit

Other:

Date Denial Letter sent to LL: _____

Staff Initials: _____